




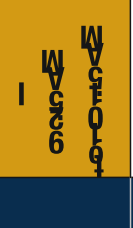



மதுயம்மாள் கலை மற்றும் அறிவியல் கல்லூரி Muthayammal College of Arts and Science												
	Tea Break 2.45 PM to 3.05 PM											
												
												
	Lunch Break 12.15 PM to 1.05 PM											
												
	Tea Break 11.05 AM to 11.25 AM											
												
												
						↑	↑					

Accredited by
NAAC
with
'A'
Grade

Awarded
FIST-DST

Recognized for
**STAR COLLEGE
SCHEME-DBT**
(2018-2021)
Computer Science
Biotechnology
Microbiology
Chemistry



**MUTHAYAMMAL
COLLEGE OF ARTS
AND SCIENCE**
(Autonomous) | Learn. | Lead
A UNIT OF VANETRA GROUP

An Autonomous College - Affiliated to Periyar University, Salem

Accredited by NAAC with 'A' Grade

Recognized by UGC under Section 2(f) & 12(B)

Recognized for STAR College Scheme - DBT(2018-2021)

MDRA-2022
People Who Make The Difference

Ranked
125th

Among Top 186
Science Colleges in INDIA

Dept.of BCA Ranked
72th

Among Top 149
BCA Colleges in INDIA

Dept.of Commerce Ranked
135th

Among Top 212
Commerce Colleges in INDIA

College Diary & Academic Calendar
2023- 2024
(STUDENT)

MUTHAYAMMAL COLLEGE OF ARTS AND SCIENCE
(Autonomous)
(A Unit of VANETRA Group)
Rasipuram, Namakkal Dt, Tamil Nadu, India-637 408
Phone : 04287-222137 Fax : 04287-220227
E-mail : info@muthayammal.in



**MUTHAYAMMAL
COLLEGE
OF ARTS &
SCIENCE**



**Celebrating
25 Years
ESTD - 1994**

Calender for the Academic Year 2023-24

JUNE 2023							JULY 2023							AUGUST 2023						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												

SEPTEMBER 2023							OCTOBER 2023							NOVEMBER 2023							
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
					1	2												1	2	3	4
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11	
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18	
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25	
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30			
							29	30	31												

DECEMBER 2023							JANUARY 2024							FEBRUARY 2024							
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
					1	2		1	2	3	4	5	6						1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29			
31																					

MARCH 2024							APRIL 2024							MAY 2024							
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
					1	2		1	2	3	4	5	6					1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		
31																					

MCAS - MILESTONES



MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE
(Autonomous)
A UNIT OF VANETRA GROUP
ESTD-1994

VISION

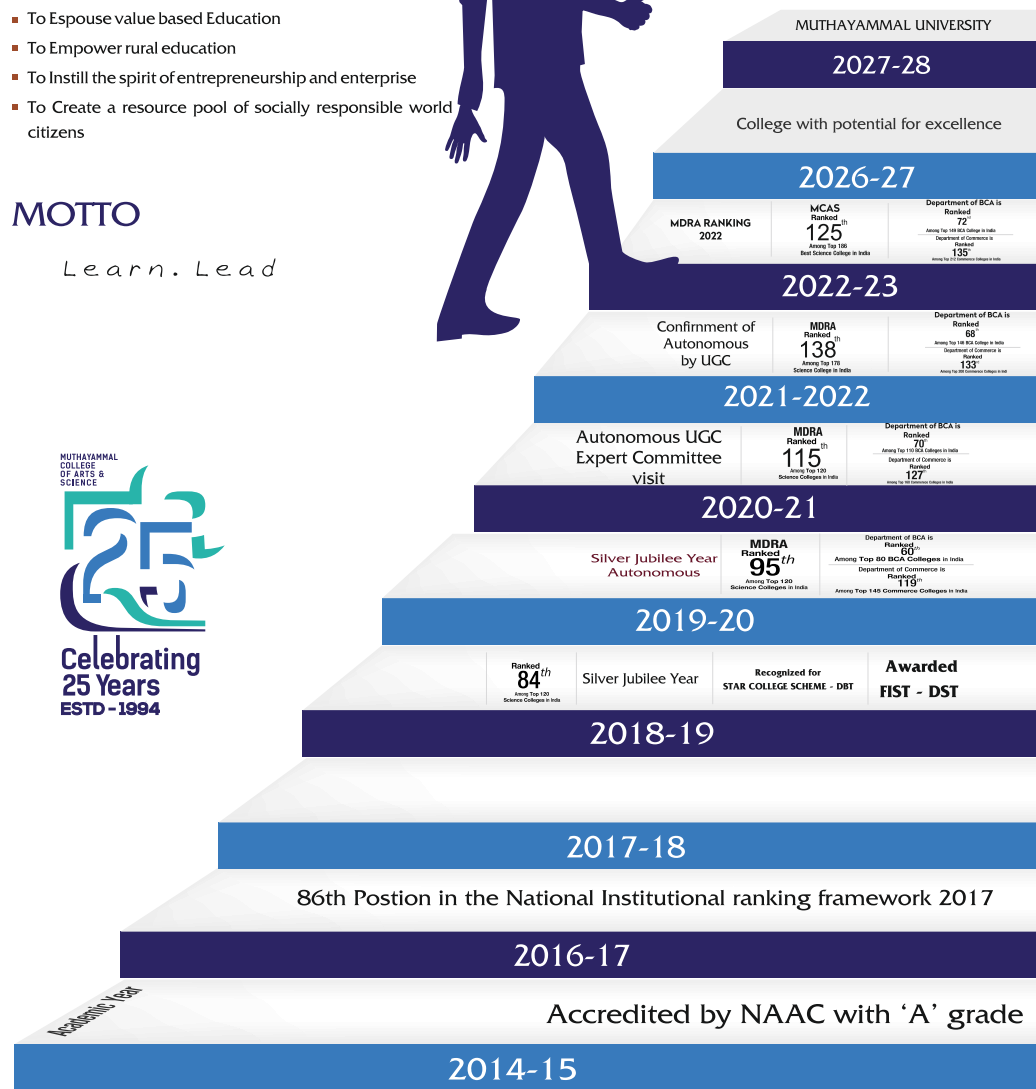
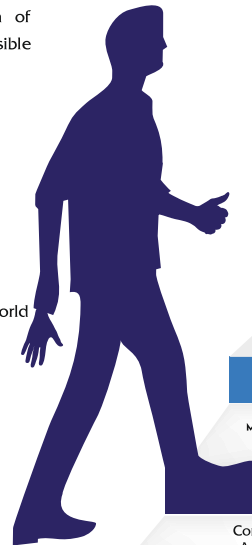
To redefine the scope of higher education by infusing into each of our pursuits, initiatives that will encourage intellectual, emotional, social and spiritual growth, thereby nurturing a generation of committed, knowledgeable and socially responsible citizens.

MISSION

- To Ensure State of the world learning experience
- To Espouse value based Education
- To Empower rural education
- To Instill the spirit of entrepreneurship and enterprise
- To Create a resource pool of socially responsible world citizens

MOTTO

Learn. Lead



PERSONAL DATA

Name :

Designation :

Department :

Address :

.....

.....

.....

Phone No. :

Blood Group :

Savings A/C No.:

Phone No. :

In Case of Emergency Contact Name / No :

Father's Name:.....

Mobile :

INDEX

S.No.	Particulars	Page No.
1	Working hours	2
2	Vision & Mission	3
3	About the Institutions	4,5
4	Learning Experience	6
5	Communication Lab, Placement	6
6	Scholarships	6
7	Group Insurance Scheme	7
8	Covid-19 SOP	8
10	Rules of Attendance	9
11	Ragging -A Crime	9
12	Library	9
13	Conduct of Students	11
14	Community College	11
15	NSS, YRC & RRC, Dress Regulations	12
16	Transport Facility, Service Rules & Regulations (Staff)	13
17	Recruitment	14
18	Working Hours	15
19	Process Owners	17,18
20	Head of the Departments	21
21	Hostel	26
22	Day Orders	31
23	IQAC	37

Milestones achieved during the Academic Year 2022-23

- Our college has received 122 gold medals and 777 university ranks from the Periyar University examination since 2003.
- During the Academic Year 2022-23, Our college sports team won 82 Gold medals, 37 Silver medals, 58 Bronze medals at National level, International level, south zone and State level championships. Totally, 177 medals had been bagged.
- Our college has secured 69th rank at zonal level and 170th rank at all India level for an online internship program which was organized by the intensifier.
- Our college has received a four-star grade for the best performance of Institution innovation cell activities by the Ministry of Education.
- Our college has secured 125th rank at national level for the best science college category and BCA department has secured 72nd ranks and commerce department has secured 135th rank for the best department category from the MDRA / India Today Survey.
- Our college has started a campus company in association with Molecular connections to increase employability opportunity

Internal Quality Assurance Cell (IQAC)

The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the Institution. It channelizes and systematizes the efforts and measures of an institution towards academic excellence. It is a facilitative and participative organ of the institution. It is a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the Institution;
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institution.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Collecting the feedback responses from all the stakeholders on curriculum design and development.
- Dissemination of information on the various quality parameters of higher education.
- Documentation of the various programmes / activities of the Institution, leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality- related activities, including adoption and dissemination of good practices.
- Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in Institution

Working Hours

I Bell (Arrival of the Staff)	9:15 A.M.
II Bell (Arrival of the Students at the Classes)	9:20 A.M.
III Bell (Commencement of the I Hour)	9:25 A.M.
Forenoon Session	9:25 A.M. to 12:15 P.M.
Tea Break	11:05 A.M. to 11:25 A.M.
Lunch Break	12:15 P.M. to 1:05 P.M.
Afternoon Session	1:05 P.M. to 3:55 P.M.
Tea Break	2:45 P.M. to 3:05 P.M.
Office Time	8:30 A.M. to 5:30 P.M.
Library	9:00 A.M. to 6:00 P.M.
Bell for Girls	3:55 P.M.
Bell for Boys	4:00 P.M.
Buses will leave the Campus between	4:10 P.M. - 4:15 P.M.

MUTHAYAMMAL INSTITUTIONS

Vision

To redefine the scope of higher education by infusing into each of our pursuits, initiatives that will encourage intellectual, emotional, social and spiritual growth, thereby nurturing a generation of committed, knowledgeable and socially responsible citizens.

Mission

- To Ensure State of the world learning experience
- To Espouse value based Education
- To Empower rural education
- To Instill the spirit of entrepreneurship and enterprise
- To Create a resource pool of socially responsible world citizens

Motto

Learn. Lead.

Quality Policy

To seek-To strive-To achieve greater heights in Arts and Science, Engineering, Technological and Management Education without compromising on the quality of education.



Apr - 2024				
Day	Date	Schedule	Day Order	No. of Working Days
Mon	1	INTERNAL EXAM-II	V	1
Tue	2		I	2
Wed	3		II	3
Thu	4		III	4
Fri	5		IV	5
Sat	6	Holiday(Staff & Student)		
Sun	7	Holiday		
Mon	8		V	6
Tue	9	Ugadi		
Wed	10	Ramzan		
Thu	11		I	7
Fri	12		II	8
Sat	13	Holiday (Student)		
Sun	14	Holiday		
Mon	15	Commencement of Theory Exam		
Tue	16			
Wed	17			
Thu	18			
Fri	19			
Sat	20	Holiday(staff & Student)		
Sun	21	Holiday		
Mon	22			
Tue	23			
Wed	24			
Thu	25			
Fri	26			
Sat	27	Holiday (student)		
Sun	28	Holiday		
Mon	29			
Tue	30			
Total				8

May - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Wed	1	May Day		
Thu	2			
Fri	3			
Sat	4	Holiday(Staff & Student)		
Sun	5	Holiday		
Mon	6			
Tue	7			
Wed	8			
Thu	9			
Fri	10			
Sat	11	Holiday (Student)		
Sun	12	Holiday		
Mon	13			
Tue	14			
Wed	15			
Thu	16			
Fri	17			
Sat	18	Holiday(Staff & Student)		
Sun	19	Holiday		
Mon	20			
Tue	21			
Wed	22			
Thu	23			
Fri	24			
Sat	25	Holiday (Student)		
Sun	26	Holiday		
Mon	27			
Tue	28			
Wed	29			
Thu	30			
Total				

Feb - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Thu	1		III	1
Fri	2		IV	2
Sat	3	Holiday(Staff & student)		
Sun	4	Holiday		
Mon	5	INTERNAL EXAM- I	V	3
Tue	6		I	4
Wed	7		II	5
Thu	8		III	6
Fri	9		IV	7
Sat	10	Holiday (Student)		
Sun	11	Holiday		
Mon	12		V	8
Tue	13		I	9
Wed	14		II	10
Thu	15		III	11
Fri	16		IV	12
Sat	17	Holiday(Staff & Student)		
Sun	18	Holiday		
Mon	19		V	13
Tue	20		I	14
Wed	21		II	15
Thu	22		III	16
Fri	23		IV	17
Sat	24	Holiday (Student)		
Sun	25	Holiday		
Mon	26		V	18
Tue	27		I	19
Wed	28		II	20
Thu	29		III	21
Total				21

Mar - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Fri	1		V	1
Sat	2	Holiday(Staff & Student)		
Sun	3	Holiday		
Mon	4		I	2
Tue	5		II	3
Wed	6		III	4
Thu	7		IV	5
Fri	8		V	6
Sat	9	Holiday (Student)		
Sun	10	Holiday		
Mon	11		I	7
Tue	12		II	8
Wed	13	ESE-PRACTICAL EXAM	III	9
Thu	14		IV	10
Fri	15		V	11
Sat	16	Holiday(Staff & Student)		
Sun	17	Holiday		
Mon	18		I	12
Tue	19		II	13
Wed	20		III	14
Thu	21		IV	15
Fri	22		V	16
Sat	23	Holiday (Student)		
Sun	24	Holiday		
Mon	25			
Tue	26		I	17
Wed	27		II	18
Thu	28		III	19
Fri	29	Good Friday	IV	20
Sat	30	Holiday (Student)		
Sun	31	Holiday		
Total				20

ABOUT THE INSTITUTIONS

MUTHAYAMMAL COLLEGE OF ARTS & SCIENCE

“Education is the backbone of a society!

It is responsible for its upliftment!”

Year of Establishment : 1994

Objective : To instill the spirit of education to uplift the rural community and bring about women empowerment.

Courses offered :

UG COURSES

- Biochemistry
- Microbiology
- Biotechnology
- Hotel Management & Catering Science
- Textile & Fashion Designing
- Computer Science
- B.A. English
- Electronics & Communication
- Physics
- Chemistry
- B.Com
- B.Com (CA)
- B.BA
- Zoology
- Statistics
- Data Science
- Information Technology
- Internet of Things
- B.Com PA

**21
UG**

PG COURSES

- Biochemistry
- Applied Microbiology
- Biotechnology
- Mathematics
- Computer Science
- Chemistry
- Physics
- Organic Chemistry
- M.Com.
- M.A. English

**10
PG**

- Ph.D.,**
- Biotechnology
 - Biochemistry
 - Microbiology
 - Commerce
 - Chemistry

**5
Ph.D.,**



The infrastructure of a caliber creates an environment for the students to enrich and expand the horizons of knowledge they aspire for. The College fuels the students to be creative and innovative to attain a wholesome and comprehensive development.

Feathers of MCAS:

- Accredited with NAAC 'A' Grade
- Facilitated with 2(f) & 12(B) Status
- DBT capped with 'STAR SCHEME' recognition by Ministry of Science & Technology
- Awarded with FIST-DST (Department of Science & Technology)
- Granted AUTONOMOUS Status.

MUTHAYAMMAL POLYTECHNIC INSTITUTION

“ Technical Education promotes material prosperity, develops a country's economy and makes country resourceful and strong.”

Year of establishment: 2010

Objective : To impart vocational and job-oriented training to make the students technically well -built to serve the society.

DIPLOMA COURSES		
CIVIL	MECH	AUTO
EEE	ECE	CSE

MUTHAYAMMAL COLLEGE OF EDUCATION

“Teachers can change lives with just the mix of chalk and challenges!”

Year of establishment : 2015

Objective : To bring about the integral development of prospective teacher to equip the student-teachers with the competencies requisite for dealing with the current issues of the choices and challenges of student- teachers.

Courses offered :

B.Ed. Courses

**Tamil | English | Mathematics | Physical Science
Biological Science | History | Commerce | Comp.Science**

Dec - 2023

Day	Date	Schedule	Day Order	No. of Working Days
Fri	1		V	1
Sat	2	Holiday(Staff & Student)		
Sun	3	Holiday		
Mon	4		I	2
Tue	5		II	3
Wed	6		III	4
Thu	7		IV	5
Fri	8		V	6
Sat	9	Holiday (Student)		
Sun	10	Holiday		
Mon	11		I	7
Tue	12		II	8
Wed	13		III	9
Thu	14		IV	10
Fri	15		V	11
Sat	16	Holiday(Staff & Student)		
Sun	17	Holiday		
Mon	18		I	12
Tue	19		II	13
Wed	20		III	14
Thu	21		IV	15
Fri	22		V	16
Sat	23	Holiday (Student)		
Sun	24	Holiday		
Mon	25	Christmas		
Tue	26		I	17
Wed	27		II	18
Thu	28		III	19
Fri	29		IV	20
Sat	30	Holiday (Student)		
Sun	31	Holiday		
Total				20

Jan - 2024

Day	Date	Schedule	Day Order	No. of Working Days
Mon	1	New Year		
Tue	2		V	1
Wed	3		I	2
Thu	4		II	3
Fri	5		III	4
Sat	6	Holiday(Staff & Student)		
Sun	7	Holiday		
Mon	8		IV	5
Tue	9		V	6
Wed	10		I	7
Thu	11		II	8
Fri	12		III	9
Sat	13	Holiday (Student)		
Sun	14	Holiday		
Mon	15	Pongal		
Tue	16	Tiruvalluvar dhinam		
Wed	17	Uzhavar Tirunaal		
Thu	18		IV	10
Fri	19		V	11
Sat	20	Holiday(staff & Student)		
Sun	21	Holiday		
Mon	22		I	12
Tue	23		II	13
Wed	24		III	14
Thu	25		IV	15
Fri	26	Republic Day		
Sat	27	Holiday (student)		
Sun	28	Holiday		
Mon	29		V	16
Tue	30		I	17
Wed	31		II	18
Total				18

Oct - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Sun	1	Holiday		
Mon	2	Gandhi Jayanthi		
Tue	3		IV	1
Wed	4		V	2
Thu	5		I	3
Fri	6		II	4
Sat	7	Holiday(Staff & Student)		
Sun	8	Holiday		
Mon	9	INTERNAL EXAM-II	III	5
Tue	10		IV	6
Wed	11		V	7
Thu	12		I	8
Fri	13		II	9
Sat	14	Holiday (Student)		
Sun	15	Holiday		
Mon	16		III	10
Tue	17		IV	11
Wed	18		V	12
Thu	19		I	13
Fri	20		II	14
Sat	21	Holiday(Staff & Student)		
Sun	22	Holiday		
Mon	23	Ayutha-Pooja		
Tue	24	Vijaya Dasami		
Wed	25	Commencement of Theory Exam		
Thu	26			
Fri	27			
Sat	28	Holiday (Student)		
Sun	29	Holiday		
Mon	30			
Tue	31			
Total				14

Nov - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Wed	1			1
Thu	2			2
Fri	3			3
Sat	4	Holiday(Staff & Student)		
Sun	5	Holiday		
Mon	6			4
Tue	7			5
Wed	8			6
Thu	9			7
Fri	10			8
Sat	11	Holiday (Student)		
Sun	12	Holiday		
Mon	13			9
Tue	14			10
Wed	15			11
Thu	16			12
Fri	17			13
Sat	18	Holiday(Staff & Student)		
Sun	19	Holiday		
Mon	20			14
Tue	21	Semester holiday		15
Wed	22	Semester holiday		16
Thu	23	Semester holiday		17
Fri	24	Semester holiday		18
Sat	25	Holiday (Student)		
Sun	26	Holiday		
Mon	27	College Reopen	I	19
Tue	28		II	20
Wed	29		III	21
Thu	30		IV	22
Total				22

LEARNING EXPERIENCE

- Special emphasis is laid on emerging disciplines such as Bio-technology, Microbiology, Hotel Management and Fashion Designing .
- Faculty with higher qualifications and vast experience
- Well-equipped laboratories for each discipline of study
- Library shelved with over **27,147** volumes of books
- Regular subscription to avail National and international journals and e-publications
- Research facilities to aid the scholars to pursue Ph.D at the campus
- Organizing Guest lectures and interaction – sessions with external expertise to gain exposure to the core areas of study
- Organizing National -seminars to attract scholars who share their acumen with the staff and the students

CO-CURRICULAR ACTIVITIES

- Special classes conducted to improve the communicative skills in English, Hindi and other Languages.
- Collaborated with British council to flair up the language skills.
- Classes conducted to harness the skills of the students in Yoga, Handicraft, Tailoring etc.,
- NSS units functioning to promote services to society.
- Programmes hosted in numbers to encourage the students to participate in inter-collegiate competitions.
- Incentives offered to sports students to encourage their participation in district, state and national level sports events and tournaments.

Objective

- To provide ample training to the students to improve their communication skills.
- To offer practical sessions to strengthen their language skills and cement their confidence to communicate in English effectively.

CHOICE BASED CREDIT SYSTEM (CBCS)

As per the order of the Director of Collegiate Education, Choice Based Credit System has been implemented from the academic year 2008-2009. This system is scheduled to award marks based on the norms specified below:

- Marks of the External and Internal assessments distributed to Theory and Practical Examinations are in the ratio of 75:25 and 60:40 respectively.

COMMUNICATION LABORATORY

From the academic year 2007-2008 students have been offered ample training opportunities in the language lab to improve their communication skills in English. Students are facilitated to use this lab even after the class hours. English Communication laboratory offers BEC to our faculties and students to enrich their skills and to update the current scenario of Business English and YLE (Young Learners English) to our staff wards in collaboration with British Council.

PLACEMENT CELL

Besides providing sound education to the students, the management and the staff work with a motto to place students in reputed companies. A placement cell has been activated in the college. It organizes campus interviews. Students are given all possible encouragements to take part in the interviews on and off the campus. It is worth mentioning that a quite a good number of students have succeeded in finding work opportunities at the highly reputed concerns like TCS, MPHASIS,CAPGEMINI, WIPRO, INFOSYS, MINDTREE, ASPIRE, etc.

SCHOLARSHIPS

SC/ST and tribal students who possess the following qualifications can apply for State Government scholarships.

1. The annual income of the parents should not exceed Rs.2,50,000/
2. A student is eligible to receive only one type of scholarship.

These scholarships are issued with a view to enable the students to complete education and to pursue higher education in colleges

The amount of Scholarship awarded is as follows

	Maintenance	Course	Total
Arts Course	₹ 3300	₹ 1350	₹ 4650
Science Course	₹ 3300	₹ 4750	₹ 8050
Hostel Students can get Extra Maintenance fee of ₹2900			

The Tamil Nadu Government has ordered to provide scholarship to the wards of agricultural laborers and of agriculturists under agriculturists-social security and welfare scheme from 22-12-2006.

Moovalar Ramamirtham Scheme : The financial assistance of Rs.1000/- per month will be provided to the girls till the completion of UG degree course.

Minority Scholarship Rs. 5000 per year(BC-Christian & BC-Muslim).

ADMISSION NOTIFICATION

Eligibility Norms for Availing Scholarship

1. 25% to 100 % for students excelling in Sports.
2. 25% for Physically Challenged for 3 years.
3. If the members of staff admit their wards (or) their blood relations in our institutions the management will consider to offer them scholarship for three years (only in the tuitions fees).
4. 30 % Scholarship for the students who have secured 85.8 % & above in 12th standard.
5. 20 % Scholarship for the students who have secured 83.5 % to 85.8 % in 12th standard.

Aug - 2023

Day	Date	Schedule	Day Order	No. of Working Days
Tue	1		IV	1
Wed	2		V	2
Thu	3		I	3
Fri	4		II	4
Sat	5	Holiday(Staff & student)		
Sun	6	Holiday		
Mon	7	Internal Exam - I	III	5
Tue	8		IV	6
Wed	9		V	7
Thu	10		I	8
Fri	11		II	9
Sat	12	Holiday (Student)		
Sun	13	Holiday		
Mon	14		III	10
Tue	15	Independence Day		
Wed	16		IV	11
Thu	17		V	12
Fri	18		I	13
Sat	19	Holiday(Staff & Student)		
Sun	20	Holiday		
Mon	21		II	14
Tue	22		III	15
Wed	23		IV	16
Thu	24		V	17
Fri	25		I	18
Sat	26	Holiday (Student)		
Sun	27	Holiday		
Mon	28		II	19
Tue	29		III	20
Wed	30		IV	21
Thu	31		V	22
Total				22

Sep - 2023

Day	Date	Schedule	Day Order	No. of Working Days
Fri	1		I	1
Sat	2	Holiday(Staff & Student)		
Sun	3	Holiday		
Mon	4		II	2
Tue	5		III	3
Wed	6	Gokulashtami		
Thu	7		IV	4
Fri	8		V	5
Sat	9	Holiday (Student)		
Sun	10	Holiday		
Mon	11		I	6
Tue	12		II	7
Wed	13		III	8
Thu	14		IV	9
Fri	15		V	10
Sat	16	Holiday(Staff & Student)		
Sun	17	Holiday		
Mon	18	Ganesh chaturthi		
Tue	19		I	11
Wed	20		II	12
Thu	21		III	13
Fri	22		IV	14
Sat	23	Holiday (Student)		
Sun	24	Holiday		
Mon	25	ESE-PRACTICAL EXAM	V	15
Tue	26		I	16
Wed	27		II	17
Thu	28	Milad -un- Nabi		
Fri	29		III	18
Sat	30	Holiday (Student)		
Total				18

June - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Thu	1			
Fri	2			
Sat	3	Holiday(Staff & student)		
Sun	4	Holiday		
Mon	5			
Tue	6			
Wed	7		I	1
Thu	8		II	2
Fri	9		III	3
Sat	10	Holiday (Student)		
Sun	11	Holiday		
Mon	12		IV	4
Tue	13		V	5
Wed	14		I	6
Thu	15		II	7
Fri	16		III	8
Sat	17	Holiday(Staff & Student)		
Sun	18	Holiday		
Mon	19		IV	9
Tue	20		V	10
Wed	21		I	11
Thu	22		II	12
Fri	23		III	13
Sat	24	Holiday (Student)		
Sun	25	Holiday		
Mon	26		IV	14
Tue	27		V	15
Wed	28		I	16
Thu	29	Bakrid (Staff & Student)		
Fri	30		II	17
Total				17

July - 2023				
Day	Date	Schedule	Day Order	No. of Working Days
Sat	1	Holiday (Student)		
Sun	2	Holiday		
Mon	3		III	1
Tue	4		IV	2
Wed	5		V	3
Thu	6		I	4
Fri	7		II	5
Sat	8	Holiday(Staff & Student)		
Sun	9	Holiday		
Mon	10		III	6
Tue	11		IV	7
Wed	12		V	8
Thu	13		I	9
Fri	14		II	10
Sat	15	Holiday (Student)		
Sun	16	Holiday		
Mon	17		III	11
Tue	18		IV	12
Wed	19		V	13
Thu	20		I	14
Fri	21		II	15
Sat	22	Holiday(Staff & Student)		
Sun	23	Holiday		
Mon	24		III	16
Tue	25		IV	17
Wed	26		V	18
Thu	27		I	19
Fri	28		II	20
Sat	29	Muharram		
Sun	30	Holiday		
Mon	31		III	21
Total				21

Covid - 19 Standard Operating Procedures (SOP)

STAY SAFE ! STAY HALE! STAY HEALTHY

1. Everyone should wear mask during their entire stay in the college premises and hostels.
2. Everyone should get their temperature checked at the main entrance
3. Students should leave the campus immediately after the classes are over
4. Everyone should ensure Social distance in the campus
5. Students are permitted to access the canteen only at a specific time
6. Those who come by two wheelers should wear helmets and keep with them the copies of the documents such as Licence, RC Book and other records
7. Seats will be allotted with social distance in the class rooms .
8. Students must bring water bottles (Transparent) from home
9. Don't share lunch with others
10. Don't borrow water bottles from others
11. Maintain social distance in the class rooms and the campus
12. Use quality masks
13. Don't spit in the campus
14. Face or mouth with must be covered with a cloth or a handkerchief while sneezing
15. Wash the hands frequently
16. Use sanitizer effectively and economically
17. Avoid touching the nose, face or eyes as far as possible.
18. Temperature of the students will be checked while entering the hostels
19. Avoid mass gathering in the rooms and dining hall
20. Hostellers should keep the rooms neat and clean
21. After entering the hostels, students are not permitted to go out of the hostels
22. Students should pay the hostel room rent and mess bill on or before the 10th date of the every month.
23. Students are restricted to have their food inside the canteen .Students can avail only parcel service from the canteen.

24 Social distance is to be maintained at the food distribution point at the canteen

25. Tokens can be provided to distribute the lunch packets without delay.

26. Students should wear masks while purchasing eatables at the canteen.

RULES OF ATTENDANCE

1. Attendance is marked at the commencement of each hour.
2. A student who wants to avail leave should submit the prescribed application form duly filled in to the class incharge
3. In case, the absence is due to unforeseen cause, the leave application form should be submitted on the first day of the student's return to the college.
4. If a student gets absent for more than three days, he/she should produce a Medical Certificate & must come with their Parents to meet the principal/Dean.

RAGGING – A CRIME

Ragging is an offence and a sin. Unutterable sufferings, woes, agony, torture,insult and humility are meted out to the juniors.Some students perverted may resort to sexual abuse and vulgarity.

Students who are tender-hearted may resort to suicide.Ragging leads to loss of lives.To prevent and prohibit this unlawful and inhuman act,Governments both at the centre and the state have enforced some laws and penalties like heavy fine and imprisonment.

The Supreme Court has directed the educational institutions to hand over the students who indulge in ragging to the local police and enable them to file F.I.R.

Students are advised to abstain from ragging the juniors and treat them with equality and fraternity.

COLLEGE LIBRARY

Rules and Regulations

1. The Librarian is in-charge of the college Library.
2. The Library is automated with gate entry and circulation management system
3. All the staff and the students of the college are members of the library.
4. The library will function on all working days between 9.00 AM and 5.30 PM
5. Every UG student is facilitated to borrow **five** books.
6. Every PG Student, M.Phil., and Ph.D., scholar can borrow **six** books.
7. A student should produce his/her identity card while borrowing books

Guidelines For International Students

1. Every student is expected to maintain discipline and practice ethical values towards gaining knowledge.
2. The student must seek to direct all their efforts towards their study and fulfilling the academic requirement.
3. They must submit all the relevant documents and pay the requisite fee within the due date notified.
4. They should maintain harmony with their fellow students and staff members.
5. They should not engage themselves in any misconduct or unlawful activities both on and off the College campus.
6. Ragging is banned and Smoking is prohibited.
7. They must maintain dress code prescribed .
8. They must attend the classes regularly and adhere to the instructions issued from time to time.
9. They should avoid Unauthorized Absence under any circumstances.
10. For availing of leave, they must obtain written permission from the authorities concerned in the format prescribed.
- 11.They must declare their place of residence with full address including phone No. to the College.
- 12.They should not cause any wastage / damage to the property of the College directly or indirectly.
- 13.The students are supposed to follow the rules and regulations of the college and the University at all times.
- 14.They should abide by the Laws and Directives of the Government of India / Tamil Nadu.

31. Due to some valid reason or the other, if any student's arrival at the hostel is delayed, prior intimation should be passed on to the **Co-ordinator** about the time of their arrival.
32. No student is permitted for an outside overnight stay without the written permission of the Co-ordinator. The Co-ordinator will grant permission to stay only with the consent of the parents.
33. If any damage is caused by the inmates to the hostel property, the cost of the original shall be collected either from the individual, if identified or collectively from the inmates of the hostel.
34. Students should avoid keeping transistors, tape recorders, iron boxes, electric heaters etc., in their rooms if found, it will be confiscated and the student will be fined.
35. It is the student's responsibility to keep their money and costly things safe. Rooms must be kept locked during class hours. The management is not responsible for their personal belongings.
36. Any disciplinary misconduct will be dealt with strictly. The **Principal's** decision is final in all matters.
37. Telephone facilities are available in the hostels. The hostellers can make use of the facility only to contact their parents / guardians.
38. Once the inmates are expelled from the hostels for their misbehaviour/indisciplinary activities, they will not be re-admitted at any cost.
39. Students will be allowed to go home on their own only on the authentic permission of the parents.
40. Students are allowed to use mobile phones and laptops with the written permission of their parents.
41. Bus facility is available to the Hostel Girls.
42. College bus service to the Women's Hostel is available at **8.50 am and 4.00 pm.**
43. College bus will be operated to the Women's Hostel by **5.00 pm & 6.00 pm** on working days for the sports students and staff.
44. On the day of special classes or events, college bus will be operated to the Women's Hostel in the evening after the classes or events are over.
45. Complaints must be registered in the complaint register.
46. Picnic will be arranged for the hostel students yearly once.
47. Monthly once cinema will be played for the hostel students.

8. A student can keep the book borrowed with him/her for 14 days and a staff for 30 days
9. Books must be returned to the library on due-date and can be renewed or re borrowed for a period of 14 days/30 days
10. The librarian may recall any book at any time even before the expiry of the normal period of lending.
11. Students are prohibited from sub-lending the books.
12. Absence from the college will not be ordinarily admitted as an excuse for delay in returning the books on the due date.
13. Books can be returned to the librarian between 9.00 a.m. and 5.00 p.m.
14. On receiving the book if any damage is found, the student should report it to the librarian therein. Otherwise he/she will be held responsible for any damage detected later.
15. A book returned to the library should contain the return slip showing the roll number of the student and the catalogue number of the book.
16. If a book is lost, the student shall make a written report of it to the librarian immediately and it should be replaced by a new one on or before the date specified by the librarian.
17. Students should not carry any books or printed matter inside the library.
18. Perfect silence and decorum should be maintained in the library.
19. A student shall be issued Transfer or Conduct certificate only on the submission of 'No Dues' certificate even from the Librarian.

Muthayammal Community College

Muthayammal Community College was established in the year 2012 with a noble vision to uplift and develop rural community nearby, by creating scope for self employment. It is approved by Periyar University, Salem. The Community College promotes job-oriented, work related, skill based and life-coping education. It is aimed at the empowerment of the underprivileged sections of the society through appropriate skill development. The courses are offered at free of cost and also the participants have the special privilege of utilizing free transport facility.

CONDUCT OF STUDENTS

1. Every student should wear neat and tidy dress. It should be modest.
2. Students must be courteous enough to greet the teachers while meeting them
3. When the teacher enters the class room, the students should get up and wish him/her. It is a courtesy to remain standing till the teacher's order.
4. Student can leave the class room on valid reason only at the permission of the teacher.
5. Students should abstain from active participation in party or communal politics.
6. Students should be present in their respective classes at the stroke of the first bell both in the forenoon and afternoon sessions. They should not roam about either in the verandah or in the open during the working hours.
7. As per the norms of the University, the students who produce at least 80% of attendance during physical training classes shall only be granted certificate of attendance.
8. Late comers will be marked absent for the period.
9. Any Parent or guardian who wishes to meet their ward during the class hours shall contact office.
10. Students must ensure cleanliness in the entire campus.
11. Cost of the damage caused to any of the properties of the institution will be recovered from the student or students concerned.
12. Any change in the address of the student should be intimated to the office/class in charge immediately.
13. All notices and circulars intended for the students will be displayed in the notice board. The students are bound to have a glance at the notice board regularly.
14. Students are advised not to indulge in any indisciplinary activity to avoid penalty/suspension/expulsion.
15. All the students must make it a regularity that they should be seen with wearing the **ID cards from the very second they enter the college to the second they exit** the premises of the college.

16. Food must not be either carried by the students or supplied by the employees to the rooms. It will be served at rooms with the knowledge of the hostel **Co-ordinator** on prior intimation for sick students.
17. Students should not enter the kitchen and store rooms. They should not give any tips/gifts to servants or cooks in the hostel.
18. Students will be allowed to order food from hotels and delivery will be allowed only at the gate upto **7.00 pm(Girls), 8.00 pm(Boys)**.
19. Online delivery of products will be allowed only till the gate.
20. Monthly mess charges shall be calculated based on the dividing system. It should be paid on or before the 15th of every month. Otherwise a sum of Rs. 100/- will be charged as a late payment fee upto 15 days. On further delay, an additional sum of Rs. 200/- will be charged every 15 days.
21. Reduction will be given only from the fourth day of absence provided, the inmates submit their leave application and reduction forms to the Co-ordinator prior to their absence.
22. Visitors have to wait only at the visitor's hall. They are not permitted to enter the rooms.
23. Parents/Guardians may visit the hostels from **4.30 pm to 6.00 pm** during working days and **8.30 am to 6.00 pm** during holidays.
24. Overnight stay by visitors is not permitted. Overnight stay by parents will only be allowed under genuine circumstances. Advance approval of the Hostel Co-ordinator is necessary. Approved overnight stay will be charged.
25. Smoking, gambling, use of liquor and prohibited substances in the hostel premises must be avoided. It will lead to expulsion from the college.
26. The hostel students and faculty members must check in to the hostels before 6.30 pm. The hostel gate will be closed by 6.30 pm. If anybody feels sick, he/she can get permission from the respective class teachers to take treatments. After treatment, they should return to the hostel before 6.30 pm.
27. Dhobi timing:
 - Ladies hostel : **5.00 to 5.30 pm**
 - MCAS Boys : **7.45 to 9.45 am**
 - MPTI boys : **7.00 to 7.45 pm**
28. Girls students can go for outing with the duly written permission of their parents from **8.30 am to 6.00 pm**. Allotted time for girls outing is **5 hrs**.
29. MPTI students are **not permitted** to go outing.
30. When the students return to the hostels after holidays/leave, they must arrive at the hostels before **7.00 pm**.

Rules & Regulations

1. Students must keep their Identity Cards with them at all times.
2. Silence will be observed as given below:

Morning : 6.00 am 7.00 am

Evening : 8.30 pm to 10:00 pm

3. During silence hours (**8.30 pm to 10.00 pm**), the students should observe strict silence and engage themselves only in studies.
4. While availing leave on working days, the hostellers have to submit the leave letter to the hostel Co-ordinator duly signed by the class incharge concerned.
5. On entering the hostel, biometric or face recognition is compulsory for attendance.
6. Apart from class hours, all inmates should stay in their respective rooms or within the hostel premises at all times.
7. Wi – Fi, Internet will be provided at **1 Mbps/person**. Additionally Internet can be availed at additional cost against a vouchers. The Internet must not be used to access unnecessary contents.
8. The inmates should not stay either in their rooms or within the hostel premises during the class hours.
9. If any one falls sick, the hostel **Co-ordinator** should be informed of it immediately.
10. Tea will be served everyday from **6.30 am to 7.00 am**.
11. Canteen service at the Women's Hostel is offered from **4.00 pm to 6.00 pm** on all days.
12. The hostel provides both whole some vegetarian and non-vegetarian food.
13. The menu will be displayed on the notice board. Changes can be made based on the decision of the mess committee formed by the students' representatives and incharges.
14. Day scholars will not be entertained as guests in the mess or rooms.
15. Mess Timings:

MONDAY TO SATURDAY	SUNDAY
Breakfast : 8:20 am to 8:50 am	Breakfast : 8:30 am to 9:30 am
Lunch : 12:15 pm to 1:00 pm : (12.45 to 1.15 pm for MPTI)	Lunch : 12.30 pm to 1:45 pm
Dinner : 7:15 pm to 8:15 pm	Dinner : 7:15 pm to 8:30 pm

NSS

National Service Scheme provides opportunities to the students to involve themselves in social activities and ultimately in developing their personality. Four NSS units solidly and steadily functions towards the betterment of the society. Sufficient time and space have been provided for the volunteers to work with the needy and the poor and to take care of their basic needs.

YRC and RRC

YRC and RRC units have been functioning in a better compartment since their inception. There are sufficient number of energetic volunteers with a service mind and they organize various activities like blood donation camps, awareness programs on public related issues, first aid training and motivation sessions in such a way that the student volunteers can carry out their service to needy.

MAGAZINE COMMITTEE

The Magazine committee has taken pain taking effort to hone up the student's creative skill. The main objective of this committee is to shape and sharpen their multifarious intelligence. We kindle student's creativity and we encourage them to write their master piece in order to enhance knowledge management. By the same token we publish News Letter in Tamil every year. Besides publishing News Letter, Magazine Committee takes up ownership in publishing Fortnight News and Quarterly Review (Students outside Participation) periodically.

DRESS REGULATIONS

Boys

- There is no statute rule for the dress patterns of the boys
- But their dress code should be dignified, modest decent
- Science students must wear white overcoats and shoes while in the laboratory
- Boys must not wear T-shirts, shirts bearing comments and embroidery work and jeans trousers
- Shirts must be inserted tucked-in during their stay in the premises
- Students can use mobile phones only for learning purposes
- Mobile phones must not be misused for such as taking photographs, videos etc.,
- **Girls**
- Girls must wear only Sarees, Churidar's or Half sarees.
- Students can use mobile phones only for learning purposes
- Mobile phones must not be misused for such as taking photographs, videos etc.,

TRANSPORT FACILITY

Bulk of the student population comprises day scholars. To make it comfortable and convenient for them, the management has taken steps to ply buses to various destinations. At present we have a fleet of about 84 buses operated for the comfort of the students of Muthayammal College of Arts & Science.

At present we have a fleet of about 84 buses operated for the comfort of the students of Muthayammal College of Arts & Science.

The table that follows shall make it clear about the routes, bus numbers and the times of departure from different stations and arrival at the college.

Bus Operating Time

Bus Arrival Time to College : 9:05 AM

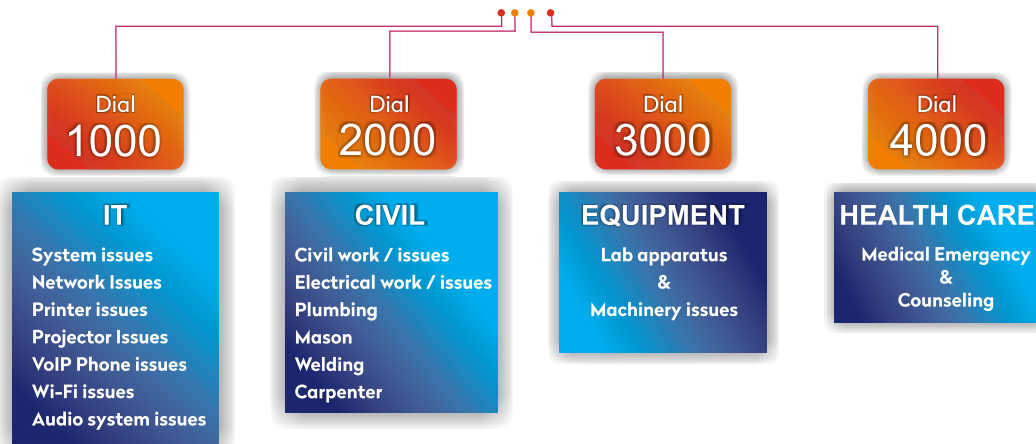
Bus Departure Time from College between : 4:10 PM to 4:15 PM

For Emergency Contact

Office Superintendent - 99655 85437



HELPDESK



Call us!
We are here
to support you
helpdesk@muthayammal.in

HOSTEL

GUIDELINES FOR HOSTEL STUDENTS

Management of Hostels

The **Principal** is the **Chief Warden** of the hostels. He/She will direct the routine activities of the hostels. The Hostel **Co-ordinator** is the incharge for facilitating the needs of the students.

Contact Telephone/Mobile

Hostel Office : MCAS : **99655 68437 (Boys)** | **99655 69437 (Girls)**

MPTI : **75400 56437**

Alternate/Common Number : **99655 72437**

Helpdesk : **93612 22137** | For any grievances mail to gvc@muthayammal.in

Admission

1. Application for admission to the hostel shall be made in the prescribed form. An applicant will be admitted in the hostel with the approval of the **Principal/Warden**.
2. On getting accommodation in the hostel, every student must give an undertaking in writing stating that he/she will abide by the rules and regulation of the hostel. The declaration form should be endorsed duly by the parent or guardian.
3. At the time of admission, the applicant should remit the fee as prescribed by the college.

Accommodation

- Separate hostel accommodation is available for boys and girls.
- The basic amenities like tables, cots and fans will be provided.
- Deluxe rooms have additionally attached - washrooms.

INTERNET & WI-FI

Free WiFi & Internet Browsing facility to all students & Faculty in the Central computer centre.

IMPLEMENTATION OF NEW TECHNOLOGY

- Hologram Hypervsn Fan , a device to display any image on Air surface
- 3D Printer for printing any image as 3D object.

LANGUAGE LABORATORY

Staffs & Students can make use of the laboratory to harness their communication skill.

Grievance Redressal Cell

- A Grievance Redressal cell has been in activation in the college.
- A co-ordinator has been nominated to exclusively look into grievances lodged by both the employees and the students.
- Grievances have been analysed by the grievance Redressal Cell then and there.
- Grievances are scaled on their nature, and depth/ quantum.
- Redressals have been provided on priority based on their emergency.
- The complaints are at their free-will to submit the grievances in person at the Redressal cell.
- Additionally suggestion boxes have been affixed at prime junctions of every block so that the grievances might be dropped into the boxes.
- Those who have grievances to be redressed can send them to the cell through e-mail (gvc@muthayammal.in)
- Almost all the grievances are addressed and redressed instantly or later without ignoring any grievance.

Animal House

In the year 2010, an animal house was set up to give students learning in specialized areas. The institution has obtained ethical clearance (Reg.No. 1416/PO/Re/S/11/CPCSEA) from the Ministry of Fisheries, Animal Husbandry and Dairying, Govt. of India for the handling of small animals for research for education purpose. It is the first among institutions to obtain this feature in Periyar University, Salem.

Industry Institution Interaction Cell (IIIC)

The Muthayammal College of Arts and Science's Industry Institute Interaction Cell was founded with the following goals in mind:

- To develop close ties with industry
- To encourage staff members and students to engage in a variety of industrial activities
- To strengthen connections and support consulting and research that is appropriate for industry needs
- To provide ongoing education to industry workers so they can advance their technical expertise and/or obtain higher degrees.

Campus Company:

As a major initiative, we have signed MOU with Molecular Connections Pvt. Ltd, Bangalore in July-2022 to set up the facility in our campus. Currently, the company is running in temporary facility with seating capacity of 35 seats within the college premises. Co-ordinator: Dr.R.Vijayakumar, Asst. Professor, Dept. of Physics

Green CampusGreen Campus

Since the year 2019, MCAS has maintained a green campus. Medicinal gardens, Azolla cultivation, and compost making are done regularly. There are 97 varieties of medicinal plants, 3 Azolla cultivation bags and 3 pits for compost making using tree waste and vegetables are maintained throughout the year. The prepared compost are used as manure for medicinal plants and other trees in the campus.

ELITE GROUP



Dr.S.P.VIJEIKUMAR
Principal



Dr.A.STELLA BABY
Vice - Principal



Dr.M.N.PERIASAMY
Dean - Administration



Dr.N.SUDHAKAR
Dean - R & D



Dr.P.GOWRISANKAR
COE



Dr.H.LOOKMANSITHIC
Head IQAC



Dr.M.RAMAMOORTHY
Head - Social Activities

New Initiatives

 TATA CONSULTANCY SERVICES Free Placement Training for SC/ST Students	 Confederation of Indian Industry Membership	 Skill Development Program	 ICT ACADEMY Innovate... Collaborate... Educate... Membership	 ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA 23 Lakhs
 ION TATA CONSULTANCY SERVICES	 Tata Education Trust Summer Internship 2018	 CISCO-VOIP Our Institution is One Among to Implement this System in this Region	 PMKVY PRADHANMANTRI KAUSHAL YOJANA Affiliated Centre	 molecular connections Campus Company (A Joint Initiative by Placement Cell & MCSR)
 Resourceful Websites	 NPTEL National Programme on Technology Enhanced Learning	 ERP Online Attendance	 Knowledge Sharing Session	 Live Streaming
 swayam FREE ONLINE EDUCATION	 Issue Education Centre	 News Letter	 Digital Signage	 Animal House & Green House
 33 MoU	 Cambridge English Cambridge English Scale	 BULATS Business English Language Testing System	 Cambridge English Qualifications 2007 Beneficiaries past 4 years	 Infosys Springboard 1,192 Beneficiaries

Rankings / Grants and Patent

 AISHE-2022 Certificate	 INDIA TODAY NDRS NATIONAL RANKING 2022 MCAAS Ranked 125 th Among Top 186 Best Science Colleges in INDIA	 DEPARTMENT OF BIOTECHNOLOGY Ministry of Science & Technology Star College Scheme (2017-21) - ₹ 104 Lakhs Foldscope - ₹ 16 Lakhs DBT EMR Project - ₹ 28 Lakhs	 Google Scholar Profile (Since-2016) Citations - 39560 h index - 80 i10 index - 552 NSTEDB Department of Sciences & Technology Government of India EAC - 2,00,000	 DST-FIST SUPPORTED CENTRALIZED RESEARCH LABORATORY GRANT AWARDED 40 LAKHS (2018-2023) SERB 67 LAKHS
 NIRF Ranking National Institutional Ranking Framework Best Ranking 2022 Department of Science & Technology, Government of India	 Dept. of BCA Ranked 72 nd Among Top 149 BCA Colleges in INDIA	 SciGEN Consultancy Project from SCIGEN ₹ 1,80,000	 Indian Council of Social Science Research Minor Research Project ₹ 3 Lakhs	 Research Laboratory Certificate
 ARIIA Ranking Certificate of Recognition	 Dept. of Commerce Ranked 135 th Among Top 212 Commerce Colleges in INDIA	 TAMILNADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY Minor Research Project - ₹ 4.25 Lakhs Student Project - ₹ 2.4 Lakhs Training - ₹ 1.3 Lakhs	 Unnat Bharat Abhiyan UBA 2.0 Program Received grant of ₹ 50,000	 Making an Impact 170 69
 CERTIFICATE OF RECOGNITION UNIVERSITY OF APPLIED SCIENCES MADRAS	 Cambridge Assessment Awards for Preparation Centres 2016-2018 Muthayya Memorial College of Arts & Science MADRAS Best Academic Award for Students South Asia Best 20 Preparation Centres Awards for Higher Education	 IQAC - fund received from the NAAC ₹ 30000	 Scopus 74 - Publication 39 - Publication Impact Factor 3 & above-56 Impact Factor 5 & above-24	 Grants Received for the Academic Year 2022-2023 ₹ 10.5 Lakhs
			 Australian Government IP Australia 2 Patent from IP Australia	 INTELLECTUAL PROPERTY INDIA IP INDIA 4 Patent from IP INDIA

HEADS AND COORDINATORS

**Asset Management,
Academic Infra and Budget**



Co-ordinator - Asst.Prof.R.Mohanraj/CS

Transport Planning



Co-ordinator - Asst.Prof.A.Mohandass Gandhi/PHY

**Event Management & Hospitality
Co-ordinator-**



Co-ordinator - Asst.Prof.S.Manokarthick/CS

Career Awareness Programme



Co-ordinator- Asst.Prof.Dr.M.Devi/BC

Tutorial Ward system



Co-ordinator- Asst.Prof.N.Padmapiya/CA

Green Campus & ECO Club



Head- Dr.S.Anbalagan/MB

**Grievance Redressal /
SC & ST Cell**



Co-ordinator- Asst.Prof.A.M.Nirmala/CS

Hostel Management



Co-ordinator- Asst.Prof.A.Sathyat/Stat

ERP



Co-ordinator - Co-ordinator -Asst.Prof.A.Raja/CA

**Extension Activity
YRC & RRC**



Co-ordinator-Asst.Prof.N.Radhakrishnan/MB

**Extra Curricular activities
(NSS)**



Co-ordinator-Asst.Prof.M.Kannan/Tamil

Cell for Physically Challenged



Co-ordinator-Asst.Prof.M.Ravi/CA

Institutions Innovation Cell



Head-Asst.Prof.Dr.P.Kavitha/CA

FDP



Co-ordinator- Ms.S.Manimegalai/Stat

Admission Cell



Co-ordinator- A.Prabhu/HMCS

**Human Rights &
Citizen Consumer Club**



Co-ordinator - Asst.Prof.S.Vijayarangan/Commerce

**Information and Communication
Technology (ICT)**



Co-ordinator- Asst.Prof.T.Prabhu/CA

Magazine Committee



Co-ordinator-Asst.Prof.S.Rathinam/Eng Head - Communication Lab

**Women's Forum & Anti Sexual
Harassment and Gender
Violation Cell**



Co-ordinator - Asst.Prof.T.Madhumathi/Eng

Library Activities



Head- Dr.T.Sakthivel

Co-curricular Activities



Co-ordinator-Asst.Prof.K.Sathish Kumar/Tamil

**Department File Format
Implementation Cell**



Co-ordinator -Asst.Prof.M.Lakshmi/English

**Discipline & Parents Teacher
Association**



Co-ordinator - Asst.Prof.N.Selvarani/Tamil

**Administration - Academic &
Academic Office Management**



Co-ordinator -T.Gopi/Che

**Placement &
Industry Institute Interaction**



Co-ordinator- Mr.U.Mohamed Iqbal

Skill Development Centre



Co-ordinator- H.Rajamohammed/Co

**Entrepreneurship
Development Cell**



Co-ordinator- Asst.Prof.C.Indirapriyadharsini/PHY

Communication Lab



Co-ordinator-Ms.A.Manjula/Eng

Alumni Association



Co-ordinator- Asst.Prof.M.Sathya/Chem

Sports Activities



Head- Dr.T.Ramesh

Community College



Co-ordinator- Asst.Prof.Mr.S.Sathishkumar/EC

Dance & Photography Club



Co-ordinator -C.Kumaresan/ Tamil

HEAD OF THE DEPARTMENTS (2023-24)



**Mr. C. Srinivasan
Head
Department of BBA**



**Mrs. R. Malathi
Head
Dept. of Maths**



**Dr.V.VIJAYA DEEPA
Head
Department of CA**



**Dr.M.Selvan
Head
Dept. of Microbiology**



**Mr. P. Tamilmani
Head
Dept. of Biochemistry**



**Dr.M.Revathi
Head
Dept. of Physics**



**Dr. M. Selvamaleeswaran
Head
Dept. of Biotechnology & Zoology**



**Dr. S. Mohan Prabhu
Head
Department of Statistics**



**Dr. N. Nithya
Head
Department of Chemistry**



**Dr. K. Kaniyan
Poonkundanar
Head, Dept. of Tamil**



**Dr.G.Thangapandi
Head
Dept. of Commerce**



**Dr.K.Sakthivel
Head
Dept of TFD**



**Mr. P. Subramaniam
Head
Department of CS**



**Dr. D. Suganya
Head
Dept. of Zoology**



**Mr. S. Arulmani
Head
Dept. of EC**



**Mr.S.Kannan
Head
Sports & Event Management**



**Mr. S. Gopinath
Head
Dept. of English**



**Dr.S.SHAHITHA
Head
CDC**



**Mr. M. Mohanraj
Head
Dept. of HMCS**

LEGEND

- 01: Gate 01
- 02: Gate 02
- 03: ATM
- 04: EB Room
- 05: Bus Body Shop
- 06: Bus Bay
- 07: Waiting area
- 08: Bike parking
- 09: Canteen
- 10: RO Plant
- 11: M Block
- 12: N Block
- 13: Head Office
- 14: Guest House
- 15: Pantry
- 16: Store
- 17: Gallery
- 18: Play Ground
- 19: Ground
- 20: Hostel Boys (01)
- 21: Mess / Dining
- 22: Sports Complex
- 23: G- Block
- 24: F- Block
- 25: D- Block
- 26: E- Block
- 27: C- Block
- 28: Hostel Boys (02)
- 29: D Block
- 30: A Block
- 31: STP Unit



- A-BLOCK**
- ACADEMIC OFFICE
- CoE'S OFFICE
- MICROBIOLOGY
- BIOCHEMISTRY
- TAMIL & STATISTICS
- COMMERCE
- IQAC
- R&D
- MINI SEMINAR HALL
- B-BLOCK**
- BIOTECHNOLOGY
- CHEMISTRY
- BBA
- COMPUTER SCIENCE
- COMPUTER APPLICATION
- ZOOLOGY
- CONFERENCE HALL
- MINI SEMINAR HALL
- C-BLOCK**
- B.ED
- ENGLISH
- DANCE & MUSIC CLUBS
- PLACEMENT CELL
- COMMUNICATION LAB
- TEXTILE & FASHION DESIGN
- MINISEMINAR HALL
- D-BLOCK**
- PHYSICS
- R & D (PHYSICS)
- ELECTRONICS & COMMUNICATION
- MATHEMATICS
- MINI SEMINAR HALL
- E-BLOCK**
- CAETERIA LIBRARY
- HOTEL MANAGEMENT & CATERING SCIENCE
- F-BLOCK**
- ANIMAL HOUSE
- G-BLOCK**
- GREEN HOUSE
- MUSHROOM HUT