

DATE : JULY 28

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA : AQAR REPORT -2018

Members,

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvam

S. Kuppuraj

M. Revathi

D. Vasanthi

Points discussed in the meeting,


=> Our principal and Dean Academics jointly convened a meeting to furnish the relevant details AQAR report-2018.

=> In this regard IQAC head invited the respective members of IQAC cell of every department and cells to concentrate on AQAR report.

=> He also instructed all the IQAC members of each department to submit AQAR report with proper evidence.

⇒ TANC head insisted all the members to submit the required details for the purpose of NAAC


Members present:

Dr. R. Selvakumaran - 

S. Santhosh - 

B. Prabha - 

M. Selvam - 

S. Kuppusaj - 

M. Revathi - 

D. Vasanthi - 

DATE : AUGUST, 25

VENUE : 'B' - BLOCK CONFERENCE HALL

MEETING AGENDA : KNOWLEDGE SHARING SESSION BY
OUR PRINCIPAL SIR - OUT COME BASED
EDUCATION.

Members :

DR. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvam

S. Kuppuraj

M. Revathi

D. Vasanthi

All Staff members MCAS
Points discussed in the Session,


=> Our principal Sir, at the outset explains the ins and outs of out come based education.


=> He beautifully explained the concept of outcome based education with the help of eye catching slides.

=> He strongly believed that OBCF is of vital importance in the next generation. He

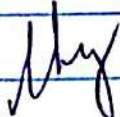
=> He even gave a lot of examples in order to underscore the importance of outcome based education. Almost all staff participated in this meeting.


Members present.


Dr. R. Selvakumaran - 

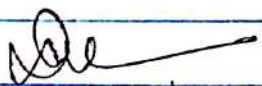
S. Santhosh - 

B. Prabha - 

M. Selvam - 

S. Kuppuraj - 

M. Revathi - 

D. Vasanthi - 

All Staff members (MCAS)

DATE : SEPTEMBER, 12, 19, 8.9.2018

39

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA :

1. Registration of India Ranking-2019. (NIRE)
2. Registration of VBA, village adaptation project
3. Best teacher and Best Researcher awards.

MEMBERS,

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

S. Kuppusaj

M. Revathi

D. Vasanthi

Points Discussed in the Meeting.

1. Our Principal, Dean Academics and IQAC head discussed on the registration of India Ranking-2019. Our Principal addressed the gathering and asked the IQAC co-ordinator to register for the India - Ranking - 2019. (NIRE).

2. Our Principal addressed in the meeting on central government notification. He asked the Dean Academics and IQAC co-ordinator to register for VBA (Unnat Bharat Abhiyan)


In connection with this he asked to send a proposal letter to the district collector of Namakkal.


3. Principal Sir addressed the meeting on Periyar university nomination for the best teacher and best researcher award among the teachers of affiliated colleges. He also instructs the eligible staff member to apply for this awards.


Members present.

Dr. R. Selvakumaran - 

S. Santhosh - 

B. Prabha - 

M. Selvan - 

S. Kuppusaj - 


M. Revathi - M. 
22/10/2018

D. Vasanthi - 
22/10/2018


So the principal urges the TOAC team members to go ahead with their proceedings.


3. In connection with MHRD - Unnat Bharat Abiyan (UBA) our principal instructs the Head Social Activities, Dean - Academic and NSS - co-ordinator to adopt five villages namely (Kakareny, Pachudaiyampalayam, pudupalayam, Kattanachampatti - Konerepatty) in order to examine their routine activities

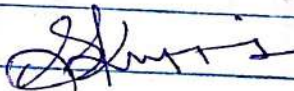
Members Present

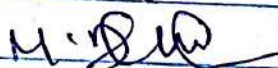
Dr. R. Selvakumaran 

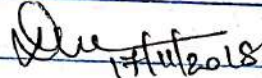
S. Santhosh 

B. Prabha 

M. Selvan 

S. Kuppuej 

M. Revathi 

D. Vasanthi 
17/11/2018

DATE : OCTOBER 22, 27, 29

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA :

1. NIRE - 2019 - Data capturing
2. ARIIA - 2019
3. General Guidelines of UBA (MHRD)

MEMBERS

DR. R. Selvakumaran

S. Santhosh

B. Prabha

N. Selvam

S. Kuppuraj

M. Revathi

D. Vasanthi

Points discussed in the Meeting

1. Our principal feels extremely happy to share information about NIRE. NIRE-2019 portal opens for data capturing. In this connection our principal asked us to update the details of NIRE before 30th November - 2018

2. The principal asked further that we have been invited by Higher Education Institutions in India to register for - at Atal Ranking of Institutions on Innovation and Achievements (ARIIA-2019)

DATE : NOVEMBER 8, 15, 16, 22, 11, 2018

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA : 1. ARIIA - 2019 Ranking Registration
 2. NIRE - 2019 Ranking data Submission
 3. OADR Best colleges ranking 2019
 4. Participation in UBA Activities.

MEMBERS,

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

S. Kuppusaj

M. Revathi

D. Vasanthi

S. Kuppusaj

Points Discussed in the Meeting.

1. Our Principal Sir address the meeting on ARIIA - 2019 ranking registration. In connection with this Principal Sir instructed Dean Academics and IQAC members to do the necessary arrangements for the registration.

2. Our Principal Sir instructed, Dean Academics Head IQAC to get ready with data of NIRE - 2019 ranking data submission. In this regards IQAC head was instructed to submit the data and documents to

Regional Joint Director of Collegiate Education,
Sharavapuri.


3. In connection with MDRA Best Colleges ranking - 2019. We have received invitation from participation in India Today Group. So our Principal Sir instructed Dean Academic and IQAC head to instruct the following departments to participate in it.

Following departments are

BCA, Micro-biology, Commerce.


4. Regarding participation in UBA Activities planning workshop, going to held on December 3rd in Chennai, IIT Campus, Tharamani. Our Principal Sir instructed to nominate NSS - Co-ordinator to participate in this event.

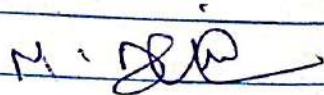
Members Present,


Dr. R. Selvakumaran - 

S. Santhosh - 

B. Prabha - 

M. Selvan - 

M. Ravathi - 

D. Vasanthi -  28/12/2018

DATE : December 3, 4, 12 and 17.

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA :

1. Participation in UBA
2. AISHE (2018-2019)
3. ARIIP (2019) - Data Submission
4. Innovation Learning Methods and Course.

MEMBERS:

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

M. Revathi

D. Vasanthi


Points discussed in the meeting.

1. Principal Sir instructed Dean Academics, IQAC Head and Head social Activities to nominate one staff member to participate in UBA Activities planning workshop on December 3, 2019.
2. As per the mail communication received from AISHE, Principal Sir addressed the gathering to upload the data of the institution in the AISHE portal (2018-2019)


3. As per the mail, Principal sir instructed Dean Academics and IQAC Head about the extension of last date for Data Submission and user data submission - ARHA 2019. The date was extended up to Jan-31, 2019.

4. Principal Sir instructed Dean Academics and IQAC Head about the correction in the field name (Duration of minimum 40 hours of Subparameter and parameter (innovation learning methods and course))

Members Present,

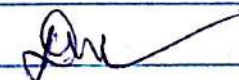
Dr. R. Selvakumaran - 

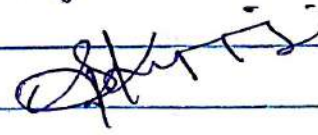
S. Santhosh - 

B. Prabha - 

M. Selvan - 

M. Revathi - 

D. Vasanthi - 

S. Keppuraj - 

DATE : JANU - 2, 3, 5, 18, 23, 31 - 2019

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA :

1. DATA Submission (PDF) - NIRF - 2019
2. MDRA Ranking - 2019 (MICROBIOLOGY, AND Bcom)
3. Governing Council Meeting - 2019
4. DCF - AISHE
5. National and International Awards (NIRF)
6. ARHA - 2019 Ranking data Submission

MEMBERS

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

M. Revathi

S. Vasanthi

S. Kuppuraj

Points discussed in the meeting

- 1) Principal Sir addressed the gathering regarding the mail notification from NIRF Team India - Ranking - 2019. In connection with this principal asked Dean Academics and IQAC head to complete and upload the data in PDF format in our institution website homepage before 15th of Jan - 2019.

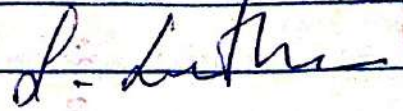
- 2) As per the communication, Principal Sir asked Dean-Academics and IQAC head to instruct the respective departments (Bsc Microbiology and Bcom) to validate and submit the data to India Today MDRA Ranking-2019 before 5th of January.
- 3) Governing Council meeting - 2019 was convened along with the members at our 'A' Block conference hall.
- 4) As per the mail received from AISHE. Data capturing for Faculty was successfully completed and also it was successfully uploaded in AISHE portal before the end of February.
5. As per the mail communication from NIRE-2019 Ranking, Principal Sir asked Dean-Academics and IQAC Head to enclose the details of the Faculty members to receive highly reputed National and international awards on or before 30/1/2019.
6. Principal Sir instructed Dean Academics and Head-IQAC regarding data submission for ARHA-2019 ranking. The last date for submitting the data is 31.1.2019. The work was completed before the given date.

MEMBERS PRESENT

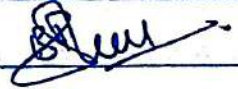
Dr. R. Selvakumaran -



S. Santhosh -



B. Prabha -



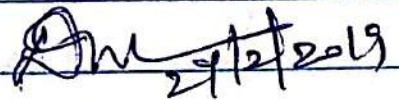
M. Selvan -



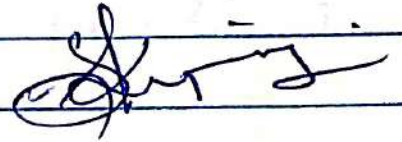
M. Revathi -



D. Vasanthi -



S. Kuppusaj -



Date : Feb - 1, 2, 2019, 11, 12, 22, 23 and 24. 2.19.

Venue : Principal's Chamber

Meeting Agenda :

1. ARIIA - 2019 Ranking
2. IQAC Workshop - Participation
3. NIRF - Verification
4. Full Tuition fees reimbursement
5. Annual IQAC Awards (2018-19)
6. Submission of Research project.

Members :

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

M. Revathi

D. Vasanthi

S. Kuppusaj


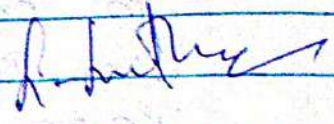
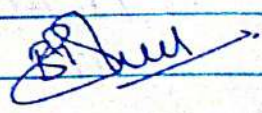
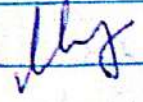
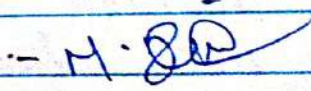
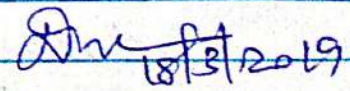
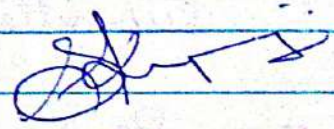
Points discussed in the Meeting

1. As per the communication received from ARIIA - 2019 Ranking our principal Sir instructs Dean Academic and IQAC head to acknowledge the submission of ARIIA - 2019 Ranking.

2. As per the mail received from PU IQAC Periyar university. Our Principal Sir requested Dean Academics and IQAC head to participate in the IQAC workshop on "Ranking of universities, NAAC Accreditation and NIRF on 12.2.2019 at our Periyar university.
3. As per the mail communication received from NIRF - verification. If there is any query related to publication / citation / patent. Kindly send the mail to NIRF on or before 18.2.2019. The Principal Sir instructed Dean academics and IQAC head and R&D Head to follow the mail communication.
4. As mail from NIRF our Principal Sir instructs IQAC head to verify the mail from NIRF - regarding confirmation details of our college (ESCs). The data of full tuition fees reimbursement to be submitted by 28th Feb. 2019.
5. Principal Sir instructed R&D Head Dean academics and Head - IQAC to verify the mail received from NIRF regarding continuation of sponsored research details of Muthayammal College of Arts and Science. And also requested to submit the scan copy of letter and evidence of receipt of amount by 25th Feb. 2019.

6. Dean Academics and IQAC-Head consolidated the annual IQAC awards (2018-2019). The Students and Staff members were honoured with the IQAC awards on the Annual day Celebration.

Members Present :

1. Dr. R. Selvakumaran - 
2. S. Santhosh - 
3. B. Prabha - 
4. M. Selvan - 
5. M. Revathi - 
6. D. Vasanthi -  18/3/2019
7. S. Kuppusaj - 

Date : March, 2, 5, 13, 30.02.2019

venue : Principal's Chamber

Meeting Agenda:

1. ARIIA - 2019 Ranking
2. Revisiting ARIIA Portal
3. UBA - National Workshop.
4. Awards and Rewards (2017-2018)

Members.

1. Dr. R. Selvakumaran
2. S. Santhosh
3. B. Prabha
4. M. Selvan
5. M. Revathi
6. D. Vasanthi
7. S. Kuppuraj

Points discussed in the meeting.

1. We have already submitted our data base in ARIIA portal. As per the mail notification received from ARIIA-2019 ranking regarding revisiting the portal by participating institution. Our principal Sir urges Dean Academics and IQAC Head to check the data entries and other things. It should be confirm before 2nd March up to 16th March.


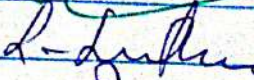
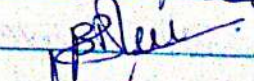
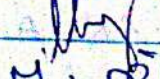

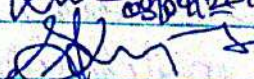

* AS per the mail communication received from ARHA - 2019. The portal is opened for editing. While revisiting they have to remember certain relevant guideline to be kept in mind.

* As per communication received from UBA Cunnat Bharat Abhiyan 2.0. Our principal Sir requested Dean Academics and IQAC, Social Head Social activities to participate in the workshop CUBA - Nation workshop on water management at IIT.

* A meeting was convened on 30, March-2019 at our 'B' Block conference hall. - Regarding Awards and Rewards - 2017.

Our management was kind enough to give awards and rewards for our Faculty members. Each and every faculty was honoured with by our management.

Members present,

- | | | |
|------------------------|---|---|
| 1. Dr. R. Selvakumaran | - |  |
| 2. S. Santhosh | - |  |
| 3. B. Prabha | - |  |
| 4. M. Selvan | - |  |
| 5. M. Revathi | - |  |
| 6. D. Vasanthi | - |  |
| 7. S. Keppuraj | - |  |

Date : April. 2, 5, 16, 24 and 29
 Venue : Principal's Chamber.
 Meeting Agenda.

1. National Level Awards - 2019
 (Dr. Kalam Educational Trust - Chennai)
2. Document verification of ARIR - 2019 to
 R&D Department.
3. Staff online feedback Survey
4. Academic Audit Readiness (2018-19)
5. Declaration of top ARIR - 2019

Members;

1. Dr. R. Selvakumaran
2. S. Santhosh
3. B. Prabha
4. M. Selvan
5. M. Revathi
6. D. Vasanthi
7. S. Kuppusaj

Points Disussed in the meeting.

* As per the communication received from
 Dr. Kalam Educational Trust, Chennai. for
 National level awards - 2019. both for

Student and staff. In connection with this IQAC has sent a mail to all staff and student, requesting to apply for national level awards - 2019.

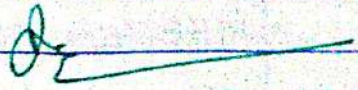
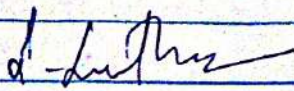
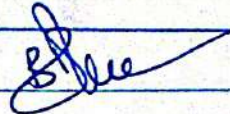
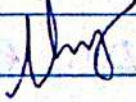

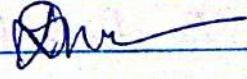
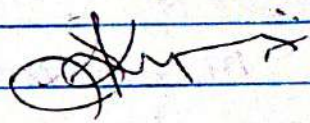
* Regarding document verification of ARIIR-2019 to R & D Department. IQAC has sent a schedule for field visit.

* Dean Academics has sent a mail to staff members regarding online feedback survey. In connection with this staff members are requested to submit the online feedback survey with at most care.

* IQAC has planned to visit all the department for Academic audit, so all Department heads are requested to get ready with the documents and proofs for Academic audit (2018-2019).

* Our principal Sir instructed Dean academics and IQAC head to concentrate on Declaration of Top ARIIA-2019 Awarded Institution and improvement card issued for shortlisted Institution.

Members present,

1. Dr. R. Selvakumaran - 
2. S. Santhosh - 
3. B. Prabha - 
4. M. Selvan - 
5. M. Revathi - 
6. D. Vasanthi - 
7. S. Kuppusaj - 

DATE : 9, 14, 18.05.19 May

VENUE: Principal's chamber

MEETING AGENDA :

1. DEPARTMENT PARAMETER (2018-19) CLOSURE
2. PREPARE ACADEMIC CALENDAR
3. MDRA RANKING - 2019

MEMBERS,

DR. R. Selvakumaran.

S. Santhosh

B. Prabha

M. Selvan

M. Revathi

D. Vasanthi

S. Kuppusaj

Points discussed in the meeting


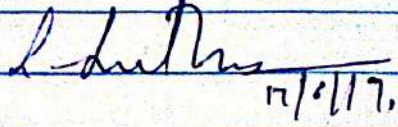
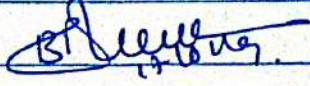
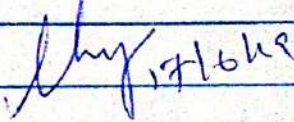

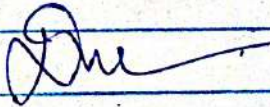
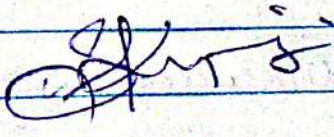
1) Our Principal Sir requested Dean academics, POAC Head to submit the department parameter closure of all department on or before 18.5.19

2. To prepare Academic Staff calendar for the year (2019-20)

3. Moment of pride, India today MDRA Ranking has brought honour and grace to our institution. Got 95th rank

among Top 120 Science colleges in India.
 Department of BCA is ranked 160th among top
 180 BCA colleges in India and Department
 of Commerce is ranked 119th among top 145
 Commerce colleges.

Members present,

- 1) Dr. R. Selvakumaran 
- 2) S. Santhosh -  17/11/17
- 3) B. Prabha - 
- 4) M. Selvan  17/11/17
- 5) M. Revathi M. 
- 6) D. Vasanthe 
- 7) S. Kuppusaj. 

DATE : JUNE 4, 25. 06. 2019
 VENUE : Principals Chamber.
 MEETING AGENDA,

1. ON duty for SET/NET Examination
2. Applying for NSRF-Skill

Development cell

MEMBERS.

Dr. R. Selvakumaran

S. Santhosh

B. Prabha

M. Selvan

M. Revathi


D. Vasanthi

Discussion of the meeting,

1. Our principal Sir addressed the first meeting of the academic year 2019. He instructed our staff to avail on duty for SET/NET examination. And this is also applicable for those who have already appeared for the exam this year. This policy has been taken to facilitate the staff to improve their qualification. Which is in accordance as per UGC norms.

2. As per the circular received our principal Sir instructed Dean Academic, IQAC Head and Skill Development Cell Head to apply for NSRF Certificate course for the academic year (2019-20). The deadline for submitting application is July, 1, 2019.

MEMBER'S PRESENT

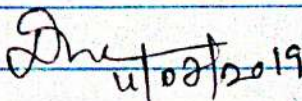
Dr. R. Selvakumaran - 

S. Santhosh -  11/11/19.

B. Preetha - 

M. Selvan -  11/11/19

M. Revathi - 

D. Vasanthi -  11/11/2019